Mercury Network®

UAD 3.6 vendor profile updates

Updated August 28, 2026

Updating your vendor profile for UAD 3.6 assignments

The Vendor Profile serves as a centralized hub for managing professional information, enabling Mercury Network® customers to identify and assign the most qualified vendors for specific appraisal orders. By maintaining an accurate and comprehensive profile, you ensure that your business remains visible and eligible for the assignments that best match your professional expertise.

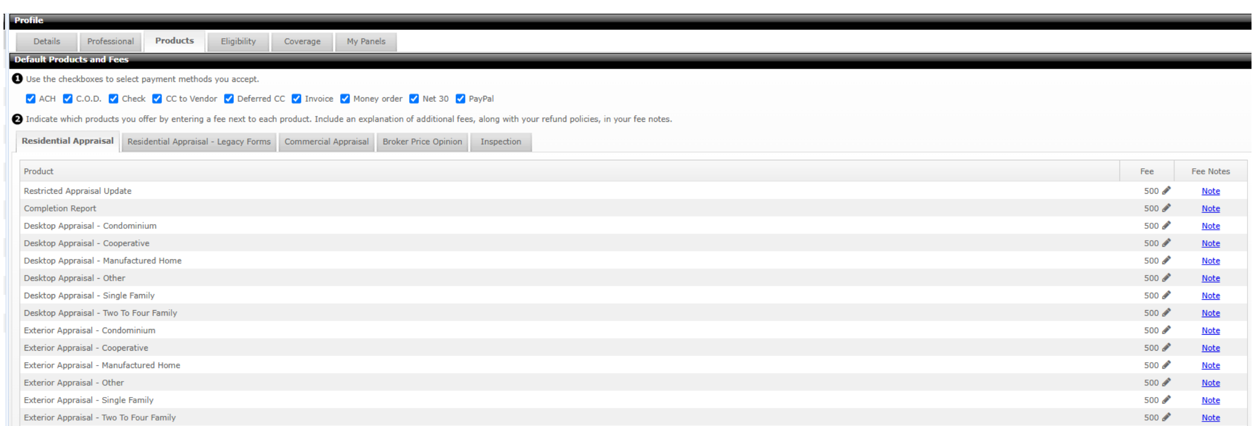
As your customers start to transition to UAD 3.6 formatted appraisals, as soon as you are ready to support UAD 3.6, please take the time to update your vendor profile to ensure you are eligible to receive UAD 3.6 assignments. This guide outlines the steps you need to take to be eligible to start receiving UAD 3.6 order assignments.

You'll need to update three tabs in your Mercury Network® vendor profile:

1. Products tab
2. Eligibility tab
3. Professional tab

Configuring the Products Tab

On the Products tab, you will indicate the types of UAD 3.6 orders you will support.



UAD 3.6 moves the industry from a form-based process to a data-centric process, where the scope of work is described by a collection of data points instead of one specific form type. As a result, there is no industry standard list of UAD 3.6 products.

Cotality has developed a list of standard products to provide a starting point for describing the scope of work and identifying base fees. This product name, in combination with new UAD 3.6 property details will describe the scope of work for the UAD 3.6 order assignment. You will configure your product eligibility here on the **Products** tab, and you will configure your eligibility for the other property details in the **Eligibility** tab (see next section).

Two of the primary UAD 3.6 data points, Property Valuation Method and Property Type, provide the basis for our UAD 3.6 product list.

- **Desktop Appraisal - Single Family**
- **Desktop Appraisal - Two to Four Family**
- **Desktop Appraisal - Condominium**
- **Desktop Appraisal - Manufactured Home**
- **Desktop Appraisal - Cooperative**
- **Desktop Appraisal - Other**
- **Exterior Appraisal - Single Family**
- **Exterior Appraisal - Two to Four Family**
- **Exterior Appraisal - Condominium**
- **Exterior Appraisal - Manufactured Home**
- **Exterior Appraisal - Cooperative**
- **Exterior Appraisal - Other**

- **Hybrid Appraisal - Single Family**
- **Hybrid Appraisal - Two to Four Family**
- **Hybrid Appraisal - Condominium**
- **Hybrid Appraisal - Manufactured Home**
- **Hybrid Appraisal - Cooperative**
- **Hybrid Appraisal - Other**
- **Traditional Appraisal - Single Family**
- **Traditional Appraisal - Two to Four Family**
- **Traditional Appraisal -Condominium**
- **Traditional Appraisal - Manufactured Home**
- **Traditional Appraisal - Cooperative**
- **Traditional Appraisal - Other**
- **Completion Report**
- **Restricted Appraisal Update**

1. On the **Products** tab, open the **Residential Appraisal** tab. Activate the UAD 3.6 products and set the fees for each product you offer.

   Note: If you select any of the **Traditional Appraisal** products, you must also select the **Completion Report** and **Restricted Appraisal Update** products, as these are follow-up orders to the Traditional Appraisal (much like the legacy 1004D).

2. In the Fee column on the table below, type your fee for each product for which you'll accept an order.

3. For each fee you've entered, click the Note link in the Fee Notes column and type any notes your client should read before they place an order with you. While fee notes are not required, it is recommended that you provide any important information your clients should have about your fees.

Configuring the Eligibility Tab

The **Eligibility** tab, introduced with the **UAD 3.6 update,** lets you configure the types of orders you are eligible to fulfill. These UAD 3.6 data points are part of the ordering process and help define the appraiser's scope of work for that order.

Please check all applicable boxes to specify your coverage of the following property and loan characteristics. By checking the box, you indicate that you appraise properties with that particular characteristic. You are only eligible for assignments where the order details align with your eligibility criteria.

You must indicate whether you will accept orders for various:

- Construction Method Types
- Mortgage Types
- Property Usage Types
- Valuation Assignment Types
- Living Unit Excluding ADU Counts

You must also indicate whether you will accept orders for properties with:

- ADUs
- In a PUD
- Rush orders
- Rent Schedules
- Land Owned in Common

Important Note: Please make sure your selections on the **Eligibility** tab are aligned with your supported products.

For example:

If you have selected **Two to Four Family** products on the **Products** tab, you must at a minimum check the **Two Living Units** on the **Eligibility** tab. Check **Three Living Units** and **Four Living Units** if you also appraise those properties.

Profile

Details | Professional | Products | **Eligibility** | Coverage | My Panels

Product Order Details Eligibility

Please check all applicable boxes to specify your coverage of the below property characteristics. By checki

Assignment Information

Valuation Assignment Type

- [x] Construction
- [x] DeedInLieu
- [x] HomeEquity
- [x] LoanModification
- [x] PortfolioEvaluation
- [x] Preforeclosure
- [x] Purchase
- [x] Refinance
- [x] REO
- [x] ShortSale
- [x] Other

Mortgage Type

- [x] FHA
- [x] Private
- [x] USDA Rural Development
- [x] VA
- [x] Other
- [x] Conventional

- [x] Rent Schedule

- [x] Rush

Profile

Details | Professional | Products | **Eligibility** | Coverage

- [x] FHA
- [x] Private
- [x] USDA Rural Development
- [x] VA
- [x] Other
- [x] Conventional

- [x] Rent Schedule

- [x] Rush

Property Information

Property Usage

- [x] Investment
- [x] Primary Residence
- [x] Second Home
- [x] Other

Construction Method Type

- [x] Container
- [x] Manufactured
- [x] Modular
- [x] On Frame Modular
- [x] Site Built
- [x] Three Dimensional Printing Technology
- [x] Other

Living Unit Excluding ADU Count

- [x] 1
- [x] 2
- [x] 3
- [x] 4+

- [x] ADU
- [x] PUD
- [x] Land Owned In Common

Configuring the Professional Tab

On the Professional tab, you'll set up the types of orders you'll accept, as well as provide your professional qualifications and other details about assignment completion.

The options on the **Professional** tab vary depending on what type of vendor you are.

Professional Experience - Appraisers

1. On the **Professional** tab, check the **Residential Appraisal** checkbox. This selection is mandatory to receive and accept **UAD 3.6** work.

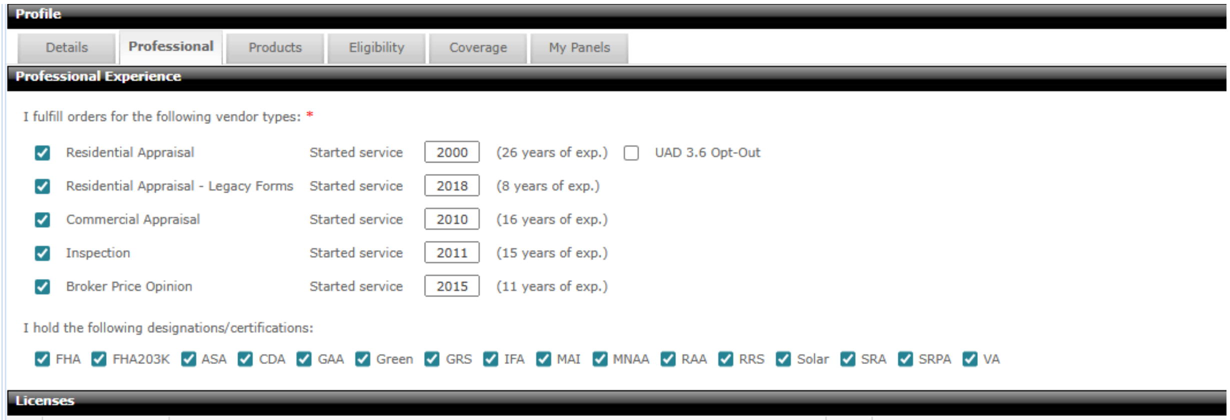
   Note: You will not be allowed to check this **Residential Appraisal** checkbox unless you have added your UAD 3.6 products and completed the **Eligibility** tab.

2. **Started Service:** Enter the year that matches your legacy forms year of service. Some clients have configuration preferences that require a minimum number of years of experience to be eligible for assignments, so if you enter 2026, that may make you ineligible to assignments.

   Note: You'll notice throughout the Mercury platform, the "new normal (UAD 3.6) is now referred to as Residential Appraisal, and the legacy appraisal forms are referred to as **Residential Appraisal – Legacy**. **Residential Appraisal** and **Residential Appraisal – Legacy** products are managed independently as separate order types on different tabs in your profile.

   UAD 3.6 Opt-out: Select the **UAD 3.6 Opt-Out** checkbox if you do not wish to accept these assignments at this time. Enabling this option:

   1. Allows lenders to see that you are not currently accepting UAD 3.6 orders.
   2. Disables the login splash screen reminder regarding profile updates for UAD 3.6 products.



Profile Status Dashboard

The Profile Status indicator displays incomplete sections of your profile. The indicator only tells you whether you have visited and edited the required fields on the tab, however this does not mean that it is filled out accurately to represent your supported products and eligibility. Please double check to ensure all fields are finalized and accurate, as incomplete profiles may cause an interruption in order assignments.